

Welfare Benefits Caseworker

HAVANT & DISTRICT CITIZENS ADVICE BUREAU

We are looking for a committed, enthusiastic and adaptable team player to undertake welfare benefits casework for our Legal Services Commission contract.

This role will include casework up to appeal level and commissioner level where necessary.

An interest and an understanding of all aspects of welfare benefits is required, with a minimum experience of one year welfare benefits work. The post will be supervised depending on caseworker experience.

For an informal conversation regarding the role, please contact Annette Sindall, Advice Manager/Casework Supervisor on 02391717699 (Tuesday – Friday)

Fixed term contract

Hours: 28 hours per week, located at Havant and District bureaux

Salary: £19-21,000 FTE, depending on experience

Application forms are available by e-mail from hr@havantcab.org.uk or by contacting Clariece Warrior on 02392 459925 (24 hour answerphone)

Closing date for applications, Friday 24th of July 2009

Interviews Thursday 30th, Friday 31st of July.